



Saddleworth District Community Association. Inc.
Saddleworth Peak Body
PO Box 100, Saddleworth SA 5413

Minutes from the General Meeting held:

Tuesday May 2, 2023 7:30 pm (CFS Shed)

Present: P&R Richardson; K. Klem; H. Webb; J. Naughton; D. Newhouse; A. Wurst; P. Stanton-Noble; D. Williams; F. Grabkowski; B. Gray (7:50 pm)

Apologies: S Selth; A. Nourse

Guests and Visitors: L Change; P Parker

We acknowledge the Ngadjuri people, the traditional custodians of the land on which we meet this evening. We'd like to also pay our respects to their Elders, past and present and we welcome any and all First Nations and Torres Strait Islander people who may be in attendance at this meeting.

Minutes from Previous meeting

MOTION: "The Saddleworth District Community Association recommends that the minutes for April 2023 be accepted as presented."

Moved: D Newhouse

Seconded: R Richardson

CARRIED

Action List – review progress / update and complete (please refer to page 2 of the agenda for current actions)

Finance Report

MOTION: "The Saddleworth District Community Association's Treasurer advises that all accounts were reconciled and presented to the relevant committees and recommends that the finance reports for April 2023 be accepted as tabled."

Moved: R Richardson

Seconded: P Stanton-Noble

CARRIED

Correspondence in / Correspondence Out

- CGVC – J Giles: New Information regarding Food Handling Standards
- CGVC – C Wang: Photography competition
- CGVC – A Christiansen: Lease discussion continuation for Recreation Grounds
- CGVC – J Giles: Dementia workshop at Tarlee, 15th May
- CGVC – J Giles: DEW Environment Grant
- DEW – J Tilley: Flora and Fauna listing for Winkler Park

Discussion Items

De-brief of ANZAC day service

- Went very well; 90+ people attended
 - Issues: headset microphone may be better option for 2024 (bowling club could perhaps look into this) and lessons for some on using the microphone / Speed limit – signs were out however trucks and other vehicles paid little to no attention.
 - Suggestion: Is it possible to have CFS trucks with lights flashing at either end as a warning?
- MOTION:** "It is recommended that \$100 be presented to the CWA for their generous contribution to the provision of morning tea to the ANZAC service."

Moved: H Webb

Seconded: R Richardson

CARRIED

De-brief of Easter Egg Hunt morning

- Good attendance (families and elderly alike); soft toys from Op Shop were well received; was a positive and fun-filled morning
- Suggestion: wait til a reasonable crowd to begin the egg hunt; some children missed out

Strategic Plan

- Lot of ideas; bit overwhelming; break down even further into categories; hold another special meeting to decide which are the priorities
- Special meeting for Tuesday 16th May at 7:30 pm in the Institute's Supper Room
- Pick 3-5 priorities to work on over the next years (ensuring B&H Park is finished first)

Committees and Groups Reporting

○ **Op Shop**

Going well as always

Great donations being received

Some junky donations as well

Great coffee dripper machine currently on sale for \$150

○ **Recreation Grounds**

Going well as always

Park has been very busy

Money has been banked

Currently working with CGVC to obtain written details of agreed work for the Rec Grounds prior to potential signing of the proposed lease.

Request for a management meeting to discuss a sub-committee / tasks needing to be completed and other matters; suggested the PB Executive attends as well; also to invite the cricket club and Mid North Crossfit to participate. Date set for Monday 22nd May at 7:30 pm in the camp kitchen area of the clubrooms.

○ **Winkler Park**

Tree seedlings have been planted

Still have 30 Yakkas to plant

Scabiosa is quite prolific at the moment (need to research best way to get rid of it) ACT: JN to speak with Authorised Officer at LSA Board

Door of the cottage has been damaged. ACT: AW to put in a works request

May be time to resurrect the Winkler Park committee

○ **Institute**

Last meeting went really well

St John presenting a workshop on 15th June – how to manage household first aid @ \$10 each

Quiz night to be held in September – date TBC

Writer's workshop in September

Other events being currently planned

Table tennis commences this week

Healthy Sparks electrical have provided its report to DW and has plans to discuss work / repairs etc

Gideons group is diminishing in numbers and may not need the booking any longer – TBC

○ **Garden Group**

Great job with the planter boxes – thank you Felicity!

Soldier Memorial has had a small upgrade in the way of planter boxes with Rosemary and signage

Other plans for memorial are: white gravel and sleepers, bench seating with plaques and lighting needing to be fixed (one not working)

Barrels will be moved away from FG's mural on the shop wall (café plans to use them)
 One bag potting mixed left over
 Require mulch and some weed matting to complete the planter boxes

○ **Historical Society**

Changing displays regularly – current ANZAC display looks good
 New donations coming in
 May is history month; working with Riverton and Balaklava on joint events
 Mother's Day raffle tickets are selling well

General Business:

- Blackboard can now be removed for upgrades as per last meeting decision; PR and DW to undertake in the coming fortnight
- Thank you to M Condon of Healthy Sparks Electrical who has donated part of the work for the electrical work at B&H Park and AGL will be at B&H Park this week to finalise their part of the work
- The month of May is History month;
- SES and CFS awards handed out
- Road-crash training being held on May 9th
- Dead trees along main road on private property – question as to whether they could be cleaned up and the roadside made to look more inviting (need to approach property owner) – works order might help
- Pine trees also need a good tidying – works order might help
- Gourmet week coming up – question as to whether some events could occur in Saddleworth
- Southern end of town is a risk (near roadhouse / memorial) – works order request to be put in for help as it is definitely a WHS matter
- Market on this Sunday
- Suggestion to have EV chargers at the roadhouse and to extend the parking bay areas for trucks, in particular (good for market days)
- Review of peak bodies needed; concerned with the diminishing numbers of volunteers and perceived expectation from council that volunteers will take on tasks not necessarily skilled to undertake

Next Meeting Date: June 6, 2023 7:30 pm CFS Shed
 Meeting closed at: 9:10 pm

ACTION LIST - CURRENT

(From previous minutes of meeting)

These will remain on the action list until completed

INITIAL DATE	ACTION REQUIRED	RESPONSIBLE PERSON	STATUS	COMMENT
4/7/22	New / extra signage for caravan park at Recreation Grounds	JN	In progress	See minutes for outcome Contact L Culbertson re decision (6/12/22) CURRENT: Council needs DIT to approve signage as on its roadway
06/09/22	Organise for a second weed spray at B&H Park	PR	COMPLETED	

06/09/22	Bark chips will be moved to B&H Park by Shaun Noble	PR / RR		Payment has been sent
6/12/22	Book Swap casing – accept and placement	JN	In progress	Contact C Driscoll re decision
07/02/23	Peak Body Community Forum	HW / JN / AN	COMPLETED	27 th March - 6:00 pm
07/02/23	Workshop – 5-year strategic plan	All	COMPLETED	4 th April - 7:00 pm
07/02/23	Working bee – Recreation Grounds and Belvidere Road	All	COMPLETED	2 nd April - 9:00 am
07/02/23	Mural for Public Toilet at Rec Grounds	FG / RR / AN to meet and plan	In progress	Speak with Judy Giles to ensure proper communication process (re council owned property) Include as part of strategic plan
07/02/23	Research suitable plants for main street	FG	COMPLETED	
07/02/23	Purchase new plates for future events	AW	HOLD	
07/02/23	BBQs at Rec Grounds (stored in pavilion) need cleaning and maintenance	AN		
07/03/23	ANZAC Day – planning to commence	All	COMPLETED	9:00 am
07/03/23	Easter event – B&H Park	All	COMPLETED	9 th April - 11:00 am
07/03/23	Strategic Planning workshop	All	COMPLETED	4 th April – 7:00 pm
07/03/23	send FG link for grant paperwork for native plants (Landscape Board)	JN	COMPLETED	
07/03/23	Secretary to draft a letter regarding the use of the community blackboard	JN	HOLD	
02/05/23	Pay the CWA \$100 for ANZAC morning tea, with thanks	RR		

02/05/23	Special meeting for finalising strategic plans	ALL		16 th May @ 7:30 pm in the Institute's Supper Room – JN to send invitations to AN and others
02/05/23	Management meeting for recreation grounds	All		22 nd May @ 7:30 pm in the camp kitchen at the rec grounds – JN to send invitations to AN, MNX and CC
02/05/23	Remove the blackboard from Belvidere Road	PR and DW		
02/05/23	Works order regarding WHS risks along Barrier Highway across from roadhouse (massive potholes and small parking bay space for trucks)	JN		
02/05/23	Works order regarding dead trees falling over fence lines on Barrier Highway and the pine trees – could they be cleared and tidied up	JN		
02/05/23	Weed in Winkler Park – how do we manage it?	JN		Seek advice from plant officer at LSA
02/05/23	Damage to door of cottage in Winkler Park	AW		Works request to fix

ACTION LIST - LONG TERM / HOLD

01/10/19	Small storage shed to be reviewed and re-aligned - steps, door, floor (internally) and paint and tidy (externally)	PR	Ongoing	B Edwards keen to help <ul style="list-style-type: none"> • Include as part of strategic plan
07/07/20	Window and sliding door to be completed by Griffiths (Pavilion)	AN	Ongoing	Discussion re sale of door and windows and not going ahead.
01/09/20	Parking bay across from roadhouse – tree/shrubbery maintenance, potholes etc	AN	Ongoing	<ul style="list-style-type: none"> • Include as part of strategic plan
05/10/21	Remove the rubble at the cemetery – Shaun Noble to do this and take to H Webb's place for landfill.	PR	Ongoing	

6/12/22	EV charging stations for the Rec Grounds – research options and potential	JN	In progress	<ul style="list-style-type: none"> • Include as part of strategic plan
4/10/22	Website design for Saddleworth.net – find options and seek quotes	JN	In progress	<ul style="list-style-type: none"> • Include as part of strategic plan / discussing with Judy Giles as a possible joint initiative with other groups

DRAFT